

Project description	WG	Year	Objectives	Progress	Status
<p>Examination of the risk assessment in the cleaning trade Campaign focus on labour inspection</p>	1	2008 2009	<p>Collection of quantitative data and deduction of subsequent measures concerning:</p> <ul style="list-style-type: none"> -- Risk assessment -- Action measures -- Coordination 	<ol style="list-style-type: none"> 1. Compilation of a questionnaire (February 2008) 2. Set-up of technical requirements for data collection (March 2008) 3. Implementation of the surveys by labour inspectors (Q3 2008) 4. Statistical assessment of the data 5. Deduction of follow-up measures from the result 	<p>Finished Report: http://www.arbeitsinspektion.gv.at/AI/Arbeitsstaetten/Arbeitsvorgaenge/gebaeudereinigung.htm</p>
<p>Principles of Risk Assessment Folder Design, creation, printing and distribution of a common folder covering the idea and philosophy of risk assessment specifically for use by SMEs.</p>	1	2008 2009	<p>Information transfer in SMEs Standardised view of risk assessment by all involved parties</p>	<ol style="list-style-type: none"> 1. Draft of discussion basis May 2008 2. Content agreement and final edit July 2008 3. Clarification of print run July 2008 4. Layout August 2008. 5 Financing (participation of WG1 members) August 2008. 6 Distribution plan August 2008. 7 Print by mid-October 8. Distribution 2009 	<p>Finished Print run: 100,000 copies</p>
<p>Principles of Risk Assessment Questionnaire Design and creation of a questionnaire and implementation of a survey on the practical application of a risk assessment specifically in SMEs.</p>	1	2009	<p>Survey into the operational situation relating to awareness, strengths/weaknesses, needs relating to risk assessment in SMEs. Assessment of the data and deduction of follow-up measures</p>	<ol style="list-style-type: none"> 1. Questionnaire design May 2008 2. Content agreement and final edit July 2008 3. Revision based on statistical and psychological requirements by end August 2008 4. Survey in H1 2009 5. Assessment in H2 2009 	<p>Finished</p>

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Workshop at EW 2008 Planning and implementation of a workshop during the EW 2008 on the subject of worker participation in risk assessments.	1	2008	Strategies and methods of effective worker participation in all phases of risk assessment Exchange of practical experiences (safety supervisors, works council, work group, supervisors, prevention centres etc).	1. Content plan July 2008 2. Written plan August 2008 3. Plan hand-over to BMWA (Austrian Federal Ministry of Economic Affairs and Employment) department III/6 early September 2008	Finished
Risk Assessment Questionnaire Labour inspection authorities (Labour Inspection of Agriculture and Forestry, Labour Inspection of transport, Labour Inspection) Implementation of a joint survey of labour inspection authorities relating to the legal requirements of risk assessment	1	2008 2009	Data on the compliance with legal requirements on risk assessment (qualitative and quantitative) Data assessment and deduction of follow-up measures	1. Design of questionnaire May 2008 2. Content agreement and final edit July 2008 3. Revision based on statistical requirements (Labour inspection random sample) July 2008 4. Survey campaigns Sept 2008 to Sept 2009 5. Initial assessments October 2009 6. Presentation during EW 2009 7. Final report Q2 2010	Steps 1 to 6 finished
Evaluation of movable workplaces (construction sites) Consideration of the specific subject of evaluating movable work places, especially construction sites. Establishment of a sub-workgroup	1	2010	Collection and processing of appropriate good practice solutions Preparation of documents with convincing argument which also take into consideration the health and safety plan as defined by the Construction Work Coordination Act. Involvement of the Ministry of Labour	1. Meeting of the sub-workgroup (February 2010) 2. Report to WG1, agreement on the next steps 3. Collection of Good Practice solutions 4. Preparation of documents 5. Presentation, distribution 6. Final report Q4. 2010	In progress

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<p>Evaluation of maintenance work Evaluation of maintenance works requires a special approach and special documents. A sub-workgroup is being set up.</p>	1	2010	Determination of the specific risks for maintenance workers and the preparation of specific documents. Collection and processing of Good Practice solutions	<ol style="list-style-type: none"> 1. Specification of the approach (February 2010) 2. Set-up of the sub-workgroup 3. Preparation of documents 4. Distribution of documents, events 5. Feedback (with MFA support) 	In preparation
<p>Examination of the organisational precautions in companies relating to the use of self-propelled working equipment Campaign focus on labour inspection</p>	2	2008	Collection of quantitative data and deduction of subsequent measures concerning: <ul style="list-style-type: none"> - Work Instructions - Measures - Safety protection equipment - Vibrations - Explosion prevention 	<ol style="list-style-type: none"> 1. Compilation of a questionnaire (January 2008) 2. Set-up of technical pre-conditions for data collection (March 2008) 3. Implementation of the surveys by labour inspectors (Q2 2008) 4. Statistical assessment of the data (Q3 2008) 	Finished Report: http://www.arbeitsinspektion.gv.at/AI/Arbeitsinspektion/Aiberichte/2008_berichte_0020.htm
<p>Accidents in the construction sector folder</p>	2	2009	-Sector-specific orientation and awareness raising for accident risks and accident causes for people involved in occupational safety (employers, employees, prevention specialists) - Reduced accident numbers	<ol style="list-style-type: none"> 1. Folder creation 2. To be offered in companies as part of the annual focus of the labour inspectorate on the construction sector. 	Folder printed and retrievable from the Internet For use in 2010 as part of the annual focus of the labour inspectorate on the construction sector.
<p>Folder: Accidents in the construction sector</p>	2	2009 2010	-Sector-specific orientation and awareness raising for accident risks and accident causes for people involved in occupational safety (employers, employees, prevention specialists) - Reduced accident numbers	<ol style="list-style-type: none"> 1. Folder creation 2. Presentation of the folder in selected guilds (separated or a few guilds together) 3. To be supplied in companies 	In progress

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Accidents in the metal and electrical industries Folder	2	2009 2010	- Sector-specific orientation and awareness raising for accident risks and accident causes for people involved in occupational safety (employers, employees, prevention specialists) - Reduced accident numbers	1. Folder creation 2. Presentation of the folder in selected guilds (separated or a few guilds together) 3. To be supplied in companies	In progress
Further development Selection of companies for the Labour Inspection Control"	2	2009 2010	- Increase in effectiveness of the Labour Inspectorate's activities concerning accident prevention - Fair distribution of resources of the Labour Inspectorate to companies in inspection sectors - Nationwide consistent selection of companies by Labour Inspectorate	1. Development of a risk-based, company-specific reference number through which the need for action by the Labour Inspectorate in relation to other companies is specified (risk indicators). 2. Implementation of the reference number in the IT systems of the Labour Inspectorate. 3. Use of risk indicators to set priorities for Labour Inspectorate.	In progress. Point 1 already completed.
Information and advice with specific emphasis on the place of business construction companies	2	2009 2010	The high-risk construction sector should receive specific attention. One specific aspect here is the information and consultancy for construction companies directly at their place of business. - Pro-active contact-making with company management with offers of advice are a priority. Overriding themes are accident prevention, presentation of "best practice" solutions and manual load handling.	1. 1. Completion of the the folder "Accidents in the construction sector". 2. Preparation of a plan to implement this focus 3. Training of the labour inspectors 4. 400 advice sessions at the place of business of construction companies to be carried out Assessment of the activity and examination of the consultancy success	In progress. Point 1 already completed.

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Folder accidents Young People	2	2010	- Orientation and awareness raising for accident risks and accident causes for young people - Reduced accident numbers	1. Folder creation 2. Presentation of the folder in schools, cooperation with the Team4Kids in the Labour Inspectorate 3. Available in companies which employ young people. Information available on the network	Start 2010
Folder Accidents Agriculture	2	2010	-Sector-specific orientation and awareness raising for accident risks and accident causes for people involved in occupational safety (employers, employees, prevention specialists) - Reduced accident numbers	1. Folder creation 2. Presentation of the folder in selected organisations 3. To be supplied in companies	Start 2010
Survey of Causes of occupational accidents in relation to the time of the occupational accident	2	2010	- To gain insight - Planning of further activities based on the results	The survey is being carried out by the AUVA (Austrian Social Insurance for Occupational Health) in the Austrian Federal State of Carinthia.	Start 2010
Presentation of occupational accidents for all sectors on the Internet	2	2009 2010	- Accident incidents presented by time series of numbers of accidents and accident ratios (gender-specific), accident numbers and accident causes by sectors and accident numbers by sectors and Federal States are easily available on the Internet and are updated annually. - Links to presentations on other websites	1. Re-working and graphical display of the data provided by AUVA from 1990-2008 in time series of accident numbers and accident ratios (gender-specific) and the accident numbers and accident causes by sector. 2. Processing based on accident numbers by sector and Federal State Preparation of a linking plan 4. Editing and implementing the internet presentations	In progress. Point 1 already completed.

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<p>Manual handling of loads in the healthcare and transport sectors Campaign focus on labour inspection as part of the European SLIC campaign "Lighten the Load" 2007</p>	3	2007 2008	<p>Collection of qualitative and quantitative data concerning:</p> <ul style="list-style-type: none"> - Type of load - Measures - Improvements - Groups of people concerned (age, gender) - Good Practice - Practicability of assessment tools <p>Awareness-raising of labour inspectors and in the relevant sector:</p> <ul style="list-style-type: none"> -- Training of approx. 20% of labour inspectors (Campaign focus 2007 and 2008) -- At least 100 companies per sector -- Detailed information on the Internet on the campaign and on manual handling of loads -- Sector-specific brochures for the campaign focus <p>Development of handling guidelines for the review/assessment of the results of the manual handling of loads (campaign focus 2007 and 2008) Reduction of work-related illnesses due to manual handling of loads by 2012</p>	<ol style="list-style-type: none"> 1. Preparation of brochures and Internet information 2. Staff training for the campaign focus (June 2007) 3. Compilation of a questionnaire (July 2007) 4. Set-up of technical pre-conditions for data collection (July 2007) 5. Implementation of the surveys and consultations by labour inspectors (1 September to 16 November 2007) 6. Report (statistical assessment) and Good Practice Report by 15 Dec. 2007 for SLIC (EU) and expanded nationally by 11 March 2008. 7. Deduction / planning of follow-up measures from the results of the campaign focus project 2008 (Q2 2009) 8. Development of handling instructions for the evaluation/assessment of manual load handling (by end 2009) 9. Quantitative, statistical estimate of the development of work-related illnesses due to manual load handling. 	<p>Finished; Report: http://www.arbeitsinspektion.gv.at/AI/Arbeitsstaetten/Arbeitsvorgaenge/arbeitsvorgaenge010.htm</p>

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<p>Manual handling of loads in the retail trade and construction sectors Campaign focus on labour inspection as part of the European SLIC campaign "Lighten the Load"</p>	3	2008 2009	<p>Collection of qualitative and quantitative data concerning:</p> <ul style="list-style-type: none"> - Type of load - Measures - Improvements - Groups of people concerned (age, gender) - Good Practice - Practicability of assessment tools <p>Awareness-raising of labour inspectors and in the relevant sector:</p> <ul style="list-style-type: none"> -- Training of approx. 20% of labour inspectors (Campaign focus 2007 and 2008) -- At least 100 companies per sector -- Detailed information on the Internet on the campaign and on manual handling of loads -- Sector-specific brochures for the campaign focus <p>Development of handling guidelines for the review/assessment of the results of the manual handling of loads (campaign focus 2007 and 2008) Reduction of work-related illnesses due to manual handling of loads by 2012</p>	<ol style="list-style-type: none"> 1. Preparation of brochures and Internet information 2. Staff training for the campaign focus (June 2007) 3. Compilation of a questionnaire (July 2007) 4. Set-up of technical pre-conditions for data collection (July 2007) 5. Implementation of the surveys and consultations by labour inspectors (1 September to 16 November 2007) 6. Report (statistical assessment) and Good Practice Report by 15 Dec. 2007 for SLIC (EU) and expanded nationally by 11 March 2008. 7. Deduction / planning of follow-up measures from the results of the campaign focus project 2008 (Q2 2009) 8. Development of handling instructions for the evaluation/assessment of manual load handling (by end 2009) 9. Quantitative, statistical estimate of the development of work-related illnesses due to manual load handling. 	<p>Finished; Report: http://www.arbeitsinspektion.gv.at/AI/Arbeitsstaetten/Arbeitsvorgaenge/arbeitsvorgaenge010.htm</p>

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<p>Conference "Back and psyche under pressure" International Health Symposium on 19.6.2008, organised by the AKOÖ (Chamber of Labour in Upper Austria) in cooperation with the AUVA (Austrian Social Insurance for Occupational Health) and OÖ GGK (Upper Austrian Health Insurance) with national and international speakers and five workshops led by experts from the AUVA, ÖGB (Austrian Federation of Trade Unions) and AKOÖ, AMD (Occupational Health Service) Linz, OÖ GGK, Federal Ministry of Labour, Social Affairs and Consumer Protection (Central Labour Inspection).</p>	3	2008	<p>Increasing sensitivity for plans and strategies to prevent work-related tensions - focus on muscles/skeleton and psychosocial strains Knowledge transfer of national and international activities and results in this area Exchanges of practical experiences with the target groups present in workshops (SVP, BR, PFK, AI, AG..)</p>	<p>1. Conference planning 2. Conference held on 19.6. at Univ. Linz 3. Distribution of documents and conference materials</p>	Finished

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Risk assessment workshop during the European Week 2008 Musculoskeletal and psychological strains " on 19.11.2008 and a workshop in the European Week 2009 "... Successful evaluation of psychological strain " on 12.11.2009	3	2008 2009	Pointing out practical approaches and successful examples (Best practice) Motivation of attendees to integrate "psychosocial loads" in the risk assessment.	1. Planning of the 2 workshops with experts as part of the European Weeks 2. Content planning 3. Holding of the workshops 2008 and 2009	Finished
AUVAfit Process and participation-oriented projects of AUVA on the subject of prevention of musculoskeletal and psychological strains" in companies	3	2007 2008 2009 2010	Promotion of awareness raising in companies in relation to the connections between mental, physical and social strains and work motivation, absences and occupational accidents. Work quality should be improved on this level. The AUVA supports companies in the implementation of appropriate strategies. Good practice - examples are being developed, the AUVA is acquiring expertise in an often neglected prevention area. Transfer to the normal operation, that is to say in the advisory practices of the AUVA, starting with the state office in Vienna from 2011.	A) Analysis phase: 1. Company-specific data analysis 2. Management interviews 3. Employee interviews B) Design workshop: Needs for action developed with employees based on the analysis. C) Intervention proposals are developed and submitted to the company based on this. D) The decided upon interventions are implemented with the help of external experts. E) Evaluation	In progress. 6 company projects already finished. Evaluation reports 2008 + 2009 available

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<p>Guidelines/methods for the successful prevention of psychosocial loads/strains</p> <p>Development of a plan having recourse to proven prevention and occupational health promotion strategies.</p>	3	2010 2011	Based on the testing and evaluation of the educational game "Prima Klima" (Super Climate) (Project 2009-2010) and stimulus project, development of a simple concept taking a cross-section of gender, age, company culture themes into account leading to tangible action recommendations.	<ol style="list-style-type: none"> 1. Design and budgeting of a project plan 2. Project award 3. Project implementation 	Start 2010
<p>Stimuli against work-related stress</p> <p>A project from the ÖGB and humanware with resources from the AUVA</p>	3	2008 2010	<p>Sustained company projects and processes for stress prevention (analysis, intervention, evaluation)</p> <p>Distribution of the IMPULSE-test and IMPULSE-projects for stress prevention in companies</p> <p>Promotion of theme awareness and an active handling of it for a further development of the IMPULSE-project guidelines with the findings of the projects</p> <p>Public relations work with successful projects.</p>	<ol style="list-style-type: none"> 1. Planning and development of the concept plan by mid 2008 2. Acquisition of interested companies (mail-outs, workshops, multipliers) by end 2009 3. Implementation of projects in four phases (information, planning, implementation, evaluation) by end of 2010. Overall assessment and public relations work, main focus end 2010/ start 2011 	In progress. Phase 1 + 2 already completed.

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<p>Age-related work structuring A project of the Labour Inspectorate</p>	3	2007 2008 2009 2010	<p>Motivate companies to conduct an "age structure analysis", to determine age-critical work processes and impacts concerning age and to create age-conducive working conditions Implementation in the Labour Inspectorate Consideration of cross-sectional issues such as age and gender.</p>	<p>1. Development and distribution of an inquiry tool to carry out an age structure analysis as part of the risk assessment (evaluation) 2. Organisation of seminars with external experts 3. Compilation of an information folder 4. Implementation of company surveys 5. Publication of the tool and the folder on the website of the Labour Inspectorate 6. Implementation of pilot projects in the Labour Inspectorate 7. Summary of the results in a report 8. Preparation of an implementation guideline 4.</p>	In progress. Phases 1 + 6 already finished.
<p>Cleaning with skin care – healthy hands achieve more" Focus of AUVA (Central Office and Federal State offices)</p>	3	2008 2009 2010	<p>Awareness raising in cleaning companies Reduction of skin diseases taking various gender and ethnic origin aspects into consideration.</p>	<p>1. Development of information material geared to the target group (with a lot of pictures) 2. Intervention in selected companies (questionnaires, skin testers) 3. Organisation of conferences in 2009 + 2010 4. Cooperation with other organisations</p>	In progress. 2009 project completed.

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<p>Efficient implementation of the evaluation of psychosocial stresses in Austrian companies Annual focus of the AI (Labour Inspectorate) and VAI (Labour Inspectorate for Transport)</p>	3	2009	<p>- Increase in effectiveness of the Labour Inspectorate's and Labour Inspectorate for Transport in the advice and control of the evaluation of mental strains in companies Consistent approach based on predetermined standards Increased competence in this subject in the Labour inspectorate, Labour Inspectorate for Transport, prevention workers, works council, safety supervisors Anchoring the subject in the Labour Inspectorate's annual focus of "cleaning companies" (interface), in consideration of the various issues of gender, age and ethnic origin.</p>	<p>1. Preparation of a modular training plan (AI, VAI, AMED, AP) 2. Agreement on contents of Labour Inspection's focal points and work flow in a working group 3. Collaboration in the preparation of contents and questions concerning the annual focus on "cleaning companies" 4. Holding of workshops and seminars 5. Holding of consultations and controls 5.</p>	Start 2010
<p>Educational game "Prima Klima" (Super climate) for a playful consideration of the topic of work related loads/ strains (musculoskeletal and psyche) AUVA Central Labour Inspection, humanPware"</p>	3	2009 2010	<p>Increased sensitivity and motivation of company multipliers (occupational health, experts on occupational safety, works council, safety supervisors, experts on health promotion), actively and efficiently bringing up the topic of psychosocial strains and musculoskeletal loads in the evaluation or in training courses taking the various different issues gender and age into consideration.</p>	<p>1. Development of an educational game idea through humanPware on behalf of AUVA, ZAI; Advisor: ÖGA, ÖGB 2. Testing the educational game with experts (ÖGA, ÖGB, AUVA, ZAI, external) 3. external evaluation (Uni. Vienna) 4. Training of multipliers, e.g. ÖGA workshop 09/2010 5. Public relations work and distribution</p>	In progress

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<p>Evaluation of agents in SMEs (automobile industry and metal sectors) Annual focus of the Labour Inspectorate as part of an EU-wide information and inspection campaign</p>	3	2009 2010 2011	<p>Improvement of information value of agent evaluation More participation of the employees Increase of the number of operational good practice examples Enhance competence in Labour Inspectorate and Labour Inspectorate for Transport Collection of qualitative and quantitative data concerning: -- Type of load, implementation of measures, improvement opportunities, groups of people concerned (age, gender), practicability of the method sustained and targeted cooperation with external bodies (AUVAsicher, SP) Reduction of work related illnesses and occupational diseases.</p>	<p>1. Preparation Brochures and Internet information 2. Compilation of a questionnaire in cooperation with other EU-member states 3. Selection of companies for the inspection campaign 4. Qualification in the Labour Inspection/ Labour Inspectorate for Transport for the focus campaign in September 2010 Workshops for externals (e.g. Austrian Trade Union Federation, AUVAsicher etc) 6. Set-up of technical pre-conditions for data collection 7. Implementation of the surveys and consultations by labour inspectors (October to end December) 8. Report (statistical assessment) and Good Practice Report for SLIC (EU) early 2011 9. Deduction/planning of follow-up measures from the results</p>	In progress
<p>Nano inquiry in companies Project from ppm Linz by behalf of the Central Labour Inspectorate</p>	3	2009	<p>To attain an initial overview of the work situation in relation to the use of nanotechnology/ nano-materials: Improvement of advisory service and control by the Labour Inspectorate Targeted creation of risk management facilities and instruments for companies, Promotion of safe and healthy "nano-work"</p>	<p>1. Compilation of a questionnaire for companies concerning the current situation (Handling of nano in Austria) 2. Research into sectors, types of activities and companies, contacts with suitable companies, 3. Visiting companies/interviews 4. Report on the current situation and recommendations for measures or follow up (e.g. Creation of a risk management guideline, suggestions on how to operate the precautionary principle in nano companies)</p>	Finished

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<p>Conference of the OÖAK (Upper Austrian Chamber of Labour!" ("I`m freaking out") on 21 April in Linz with info-forums in cooperation with the ÖGB (Austrian Trade Union Federation), ZAI (Central Labour Inspectorate), national and international experts</p>	3	2010	<p>Presentation of data and facts Presentation of good practice examples in relation to the handling of mental stresses and motivation of prevention workers, works council, safety supervisors, occupational health staff, managers, general practitioners for the implementation of actions Presentation of project results</p>	<p>1. Preparation of the conference and info-forums by the AKOÖ (Upper Austrian Chamber of Labour) with participation of the ZAI (Central Labour Inspection), Austrian Trade Union Federation, OÖGKK (Local General Sickness Fund) (Network Occupational Health Promotion), Labour Chambers in Upper Austria, occupational safety personnel, works council 2. Holding of the conference on the 21.4 in Linz 3. Conference transcript and documents are available 4. Results are summarised 5. Analysis of the feedback</p>	Start 2010
<p>Workshop with the agency Bilbao and Austrian Chamber of Labour on results of ESENER questionnaire and occupational health monitor for members of the work group 3</p>	3	2010	<p>Information on result details Discussion about the relevance of the results for aims of the Labour Protection strategy Strategic planning of further steps</p>	<p>1. Planning of the workshop with the agency Bilbao and the Upper Austrian chamber of Labour 2. Implementation of the workshop 3. Report summarizing the workshop</p>	Start 2010
<p>Fit2Work Nationwide advisory service concerning (secondary) prevention BMASK, SP, AUVA, PV, GKK, Hauptverband</p>	3	2010 2011	<p>Provision of a nationwide advisory service (AMS, BSB, AUVA, AI etc) Reduction of number of sickness absences and reduction of invalidity Strategy to improve public relations work on the topic of (secondary) prevention Implement GM and managing diversity as cross-functional themes</p>	<p>1. Project planning and management: Section VI in the BMASK (Federal Ministry of Labour, Social Affairs and Consumer Protection) 2. 4th WG develop content by 26.5.. 3. Local implementation of content agreed by social partners by end of 2011</p>	Start 2010

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<p>Prevention of Mobbing (MoVe) Research project in the department for work science and organisation of the Technical University Vienna</p>	<p>3</p>	<p>2010 2011</p>	<p>Detect causes of mobbing Record actual Austrian data on mobbing incidences Identify factors in the work environment that increase mobbing incidences (special consideration of the company climate, company culture, gender and age) Develop suitable prevention strategies for companies Investigate "mobbing in organisations" from different perspectives and different research methods ("triangulation principle"): with qualitative and quantitative research methods Establishment of an Online Drop-In-Center (http://info.tuwien.ac.at/move/HP/) for experience reports of those affected (strictly anonymous, scientific analysis)</p>	<p>1. Research on mobbing at the Technical University of Vienna: establish study design Implementation of company projects 3. At the same time, set up an own webpage with a Drop-In Centre http://info.tuwien.ac.at/move/HP/ 4. Analysis and report</p>	<p>Start 2010</p>

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<p>Work. In Tune With Life Conference of the Lower Austrian Platform BGF Occupational Health Promotion + prevention on the 29.4 in the Lower Austrian General Sickness Fund in cooperation with the AUVA, the Lower Austrian Chamber of Labour, the Lower Austrian Chamber of Trade, the Social Insurance Corporation (SVA), the Insurance Corporation for Public Officials (BVA), the Railway and Mining Insurance Corporation (VAEB), the Professional Union of Austrian Psychologists (BÖP) and the Central Labour Inspectorate (Federal Labour Ministry and Consumer Protection Board)</p>	3	2010	Conference of the Lower Austrian platform BGF (occupational health promotion) + prevention on the focal point "mental health" with international experts and workshops, amongst others about Austrian labour protection strategy	<ol style="list-style-type: none"> 1. Organisation of the conference in a WG of the platform 2. Holding of the workshops and exchange with the target group (occupational health personnel, safety supervisors , works council, experts in the field of occupational health promotion, occupational health and labour inspection .) 3. Summary of the results of the conference + workshops 4. Publication on the internet 	Start 2010

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Training of auditors of security and health management systems (SGMS) AUVA ZAI AAm (Austrian Academy for occupational medicine) VÖSI (Association of Austrian Safety Engineers)	4	2009 2010		Development of a ON-rule that defines additional requirements to the national standard (ÖNORM EN ISO 19011:2003) for the training of auditors of safety and health protection management system By 2009 specification of training modules for occupational health practitioners and for safety officers By 2009 creation of an information folder Holding of training courses as from 2010	In progress
Barrier-free work space BMASK/ZAI easy entrance, BAN GmbH Association of Austrian Safety Engineers	4	2009	Development of documents on the topic ""Barrier-free work space and industrial safety". Prevention experts should be enabled to identify barriers in companies and suggest measures for the elimination of these barriers. Planners should be enabled to plan barrier-free work places "	Brainstorming on the topic "barrier-free work space and industrial safety" with experts (summer 2009) Specification of information focal points (autumn 2009) Creation of an information folder (by end of 2009) Information from prevention experts in the course of seminars and congresses (ongoing) If required planning of additional folders (2010) Evaluation	Finished Folder print run: 7000 copies

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Integration of occupational health and safety into vocational education (BMUKK Federal Ministry for Education, Arts and Culture , AUVA)	4	2009 2010	No positive graduation from a vocational school (and therefore no occupation where responsibility for oneself and ones co-workers is required) without basic knowledge of occupational health and safety.	Cooperation of the national educational institutes (Ministry, State school authorities etc) with institutes responsible for prevention (AUVA, Labour Inspectorate etc). All polytechnic and vocational schools should include theoretical and practical teaching contents about prevention. Teaching content on occupational health and safety are included in the curricula of higher education institutions as well as in the advanced training of teachers. Required qualifications of teachers at vocational and polytechnic schools are supported by prevention institutes. In the establishment of suitable teaching materials there is an active cooperation with prevention institutes and educational institutes.	In progress
Educational film: "Dangerous construction work on the rail tracks BMVIT - VAI, VAEB, ÖBB Infrastruktur Bau AG, OBB Infrastruktur Betrieb AG, Raab-Ödenburg- Ebenfurter Eisenbahn AG	4	2008 2009	Construction works on the risk areas of the rail tracks are dangerous works with a high number of accidents By means of an educational film construction workers are to be made more aware of safety and health protection and informed about the most important safety measures during construction works on the danger areas around rail tracks.	Evaluation and risk assessment of construction works on rail tracks Selection of typical dangerous situations Creation of a screen-play Shoot and cut Production of a DVD (by 2009)	Finished

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<p>Questionnaire Preventive Services Joint survey by employee protection authorities AI, LFI, VAI</p>	4	2008 2009	<p>Collection of data about preventive services in companies Data analysis Follow-up measures</p>	<p>Questionnaire Design May 2008 Final edit July 2008 Statistical processing and random sample July 2008 Surveys Oct.2008 to Sept. 2009 Initial assessment: Oct 2009 Presentation: VÖSI (Association of Austrian Safety Engineers) annual conference Nov 2009 Annual conference Occupational Health Association 2010 Forum prevention, work group transportation 2010 Publication in specialised media</p>	<p>Survey and first assessment Report in Q1 2010</p>
<p>Increasing awareness of occupational health and safety in vocational education Schools for higher technical education (HTLs), vocational and polytechnic schools. establishments. (BMUKK, BMASK, BMVIT, AUVA, VÖSI)</p>	4	2009 2010	<p>Increasing awareness of occupational health and safety at work. General information and didactic implementation in the areas of labour protection, health and safety. Training of teachers as "multipliers".</p>	<p>Content development for a seminar for federal experts: "Increasing awareness of occupational health and safety at work" for teachers from each province from Higher Technical Schools, vocational and polytechnic establishments. Invitation to the seminar by the BMUKK (Federal Ministry for Education, Art and Culture.) Seminar held at the Pädagogische Hochschule in Graz in November 2009. Publication in specialised press</p>	<p>In progress Seminar in Graz was held Evaluation December 2009</p>

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<p>Evaluation of training institutions for safety engineers Questionnaire survey (BMASK, Dept. VII/3)</p>	4	2008	<p>There has been an overview since the SFK-VO (Ordinance on the vocational training of safety engineers) came into force on 31.12.2006 of vocational trainings courses for safety engineers with the corresponding data (e.g. number of courses and course types, number of participants and degree holders (m/f), examples for quality assurance measures). An updated list of institutions offering vocational training of safety engineers is published on the website of the Labour Inspectorate. Institutions for vocational training of safety engineers are informed about and respect the notification order.</p>	<ol style="list-style-type: none"> 1. Compilation of a questionnaire and a fact sheet on notification obligations of SFK-VO (Q2/Q3.2007) 2. Posting of the questionnaire and the fact sheet on the 31.1.2008 (Q4.2007) 3. Data analysis (Q1/Q2.2008) 4. Adoption of changes in the published list of institutions offering vocational training of safety engineers is published on the website of the Labour Inspectorate. 5. Sending of anonymous results to the educational institutions 6. Summary and comparison with last survey (Period: 1.6.1995 to 31.7.1997) 7. Deduction of possible follow-up measures from the result (Q4.2008) 	Finished
<p>Training of SPAR-apprentices to become safety supervisors SPAR academy</p>	4	2008 2009 2010	<p>SPAR apprentices should be made aware of safety and health protection as well as hygiene during their training in the SPAR-academy and on completion of their apprenticeship they should be able to take over the function of safety engineers.</p>	<p>Preparation of training content Specification of modules (by 2009) Adaptation of curricula (by 2009) Selection of teachers, organisation of professional support and continuing education Creation of a information folder Training start in academic year 2009/2010 Continuation of the education in the academic years 2010/2011 and 2011/2012 Evaluation"</p>	In progress

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Personnel management to promote health and working capacity in the BMVIT (Federal Ministry of Transport, Innovation and Technology)	4	2009 2010 2011	Integration of the occupational health and safety protection and proven working capacity promotion into personnel management. Efficient integration of information and instruction into personnel management.	Preparation of training content (2009) Specification of modules (2009) Selection of teachers (2009) Seminar held in four groups (2010) Evaluation (2011)	In progress
Vocational training verification for safety engineers VÖSI (Association of Austrian Safety Engineers)	4	2008 2009 2010 2011	Consistent documentation and proof of completed vocational training Standardised and comparable vocational training Increase of the quality of further and vocational training Ongoing updates of expert knowledge of the safety engineers Participation of all safety engineers (also VÖSI non-members.)	Specification of requirements for approved vocational training courses Information for safety engineers Cooperation with educational institutions Issuing certificates Publication of participants on the internet Questionnaire	In progress

Project description	WG	Year	Objectives	Progress	Status
<p>Best Practice Awareness-raising campaign - by companies for companies: Healthy and safe working pays off</p>	<p>5</p>	<p>2009 2010</p>	<p>2009: 1. Creation of a "Best Practice" site on the AI (Labour Inspectorate) website 2. Specification of criteria for Best Practice 3. Publication of at least 10 Best Practice examples 4. Publication of the examples by at least 10 institutions and in different media such as web sites or trade publications 2010: 1. Further publications if articles can be improved with new approaches or contents 2. Promotion of measures to incorporate Best Practice contributions by other groups, such as other workgroups of the occupational safety strategy or regional coordinators of the Labour Inspectorates.</p>	<p>2009: 1. Contact with companies with Best Practice 2. Collecting articles for publication 3. Contact and obtaining of the consent from institutions for a "wide" publication 4. Transmission of articles for the publication in institutions. 2010: 1. Set up contact with further companies on different prizes such as, Golden Securitas, National Prize for occupational safety etc. 2. Collecting further articles if they can offer new information 3. Publication on the website of the Labour Inspectorate 4. Transmission of the articles to more than 10 external institutions for the publication 5. Promotion measures with other groups for articles.</p>	<p>2009: Set-up completed with 10 published Best Practice examples on the Labour Inspectorate website 10 different institutions which now publish or are linked to diverse media . 2010: Publication of further contributions is planned</p>

Project description	WG	Year	Objectives	Progress	Status
<p>Good Practice Practical sector-specific solutions to minimise strain due to manual load handling (mLH)</p>	5	2009 2010	<p>2009: 1. Creation of a "Good Practice" site on the AI (Labour Inspectorate) website 2. Specification of criteria for Good Practice 3. Publication of at least 4 Good Practice sector-specific solutions relating to manual load handling. Per sector at least more than 5 Good Practice solutions. 2010: 1. At least one further publication of a sector-specific solution for manual load handling 2. Promotion of measures to incorporate article contributions by other groups on other topics, such as other workgroups of the occupational safety strategy or regional coordinators of the Labour Inspectorates. 3. Promotion of the publication and linking of Good Practice with other institutions.</p>	<p>2009: 1. Consolidation of data of the Labour Inspectorate for Good Practice from previous manual load handling campaigns 2. Additions to the data if necessary 2010: 1. Creation of new data material 2. Promotion measures with other groups for articles also on other topics. 3. Promotion of the publication and linking of Good Practice with other institutions.</p>	<p>2009: Set-up completed with 4 Good Practice sector-specific solutions relating to manual load handling. 2010: Further publication of articles on Good Practice for other topics by other groups is planned.</p>
<p>Guideline Artificial optical radiation Simplified assessment and evaluation of lamps and lasers.</p>	5	2009	<p>Assistance for employers, preventive specialists, labour inspectors and other people in making risk assessments concerning artificial optical radiation. Making staff responsible for occupational safety aware of artificial optical radiation prior to the implementation of the EU Directive for optical radiation.</p>	<p>Preparation based on up-to-date technical details provided by manufacturers so that determination and assessment of risk can be carried out quickly but with a secure result. Involvement of notable experts on the field of optical radiation concerning safety and health Publication at least six months before the implementation deadline (27.4.2010) of the EU Optical Radiation Directive .</p>	<p>Finished Publication in September 2009"</p>

Project description	WG	Year	Objectives	Progress	Status
<p>Guideline Manual load handling for lifting, holding and carrying Load handling Assessment Table</p>	5	2009	<p>Assistance for employers, preventive specialists, labour inspectors and other people in making risk assessments concerning manual load handling. Making staff and those responsible for occupational safety aware of the topic of manual load handling. Cooperation, in particular with the construction sector, as all previous assessment models in this sector were viewed as too complex. Publication of the guideline to promote the testing of practical adaptations.</p>	<p>Preparation on the basis of existing models for the assessment of manual load handling (ISO 11228 Part 1 – 3, EN 1005 part 1 to 5, Key Indicator Method 2001 for lifting, holding and carrying) which the methods should not contradict.</p> <p>Involvement of notable experts in the area of manual load handling. Publication in German and English by 2009 at the latest.</p>	<p>Finished Publication in English and German. Distribution October 2009</p>
<p>Folder for Noise Focus: Subconstruction work</p>	5	2009	<p>The subconstruction sector in particular should be made aware of noise risks. Creation of the folder so that it can be used for campaigns in other sectors -(apart from music and entertainment sector for which a comprehensive code has been published) e.g.. with a campaign focus on the construction sector.</p>	<p>Creation in particular in cooperation with the Chamber of Trade, sector: subconstruction work.</p>	<p>Finished Publication and print in 2010.</p>
<p>Folder for Vibrations Focus: Subconstruction work</p>	5	2009	<p>The subconstruction sector in particular should be made aware of vibration risks. Especially in view of the expiry of the Transition Period in 2011. Creation of the folder so that it can be used in other sectors e.g. with a campaign focus on the construction sector.</p>	<p>Creation in particular in cooperation with the Chamber of Trade, sector: Subconstruction work</p>	<p>Finished Publication and print in 2010.</p>

Project description	WG	Year	Objectives	Progress	Status
Folder – Hot Surfaces of working materials during bakery processes (burn protection) Focus: Bakeries	5	2009	The bakery sector in particular should be made aware of hot surface risks. Especially in view of the impending amendment to the Working Equipment Decree. Creation of the folder so that it can be used for campaigns in other sectors e.g. in retail chains.	Creation in particular in cooperation with the Chamber of Trade, sector: Bakeries.	Finished Publication and print in 2010.
Explosion protection in SME specific areas Annual work plan 2009, VEXAT Campaign focus of the labour inspectorate.	5	2008 2009	Recheck of the campaign action Annual Work Plan 2006 VEXAT (Regulation relating to Explosive Atmospheres) in carpentries and automobile paint shops. Determination of the medium-term implementation in the control sample and its totality in the sectors listed. Deduction of measures concerning implementation of explosion protection. Report with conclusions.	1. 2008: Preparation of the focus campaign: Work agreement with Labour Inspectorates, preliminary discussions with nominated employees. 2. January to June 2009: Implementation of the campaign focus 3. Q3.2009: Presentation of the most important data in the conference of chief officers in October 2009. 4. H1. 2010 data evaluation - report/ executive report with conclusions.	Data and conclusions presented internally. Report and summary report with conclusions. Publication planned H1.2010.

Project description	WG	Year	Objectives	Progress	Status
<p>EMF loads at workstation areas Study conducted by Seibersdorf-Laboratories at office workstation areas of BMASK.</p>	5	2009 2010 2011 2012	<p>1. Expert evaluation of most of the office workstation areas of the BMASK</p> <p>2. Training of three employees in the use of EMES so that they can evaluate special or complex workstations at BMASK in relation to EMF stresses.</p> <p>3. Use of the database in order to be able to publish general information on EMF-stresses at sample work stations under certain preconditions.</p> <p>4. Enhancement of the ELAS database of AUVA.</p>	<p>1. 2008: Obtain the usage authorisation of the ELAS program/database from AUVA.</p> <p>2. 2009: Planning and commissioning of Seibersdorf-Laboratories to conduct the study. Involvement of the employees of the measurement team of the Labour Inspectorate in the study. Involvement of the property management and EPD of the Ref. 3a and the Section I of the BMASK for the provision of the requisite data.</p> <p>3. 2010: Planned completion with final report</p>	<p>Study runs until end 2010: Afterwards:</p> <p>1. Publication of sample office workplaces, which under certain preconditions are comply with these limit values by April 2011.</p> <p>2. Completion of all remaining EMF evaluations through trained staff by April 2012.</p>
<p>Sector-solutions based on good error culture for SMEs.</p>	5	2010 2011	<p>Development of sector-specific brochures for SMEs with the aim of showing that it pays off to learn from:</p> <ul style="list-style-type: none"> • Best Practice, accidents • Near accidents and • Unhealthy and unsafe conditions. <p>Workshops – by Best Practice companies for other companies:</p> <p>1. At section, department and guild management level</p> <p>2. More detailed in departments and guilds.</p> <p>Where necessary consultancy to achieve this in individual companies.</p>	<p>1. Set up of seminars with sectors</p> <p>2. Preparation of sector-specific, statistic materials, especially for accidents.</p> <p>3. Preparation of sector-specific brochures.</p> <p>4. Planning and running of workshops. Brochures should be available during 2011.</p>	Planned start 2010